



Research and Development Grants – Guidance for Applicants

Background

Throughout its existence, the Resuscitation Council (UK) has considered the promotion of research into the science of resuscitation one of its prime objectives. To further these aims a Research Subcommittee was established at an early stage in the history of the Council. This subcommittee has provided funding for numerous projects.

The Council has research monies available most years and applications are processed on a 'first come - first served' basis. The Council funds both small projects with research grants, and also undertakes more substantive funding of larger scale projects by way of research and development fellowships.

Structure of the Research Subcommittee

The subcommittee is convened by a Chairman appointed by the Executive Committee. Other members comprise the current Chairman of the Resuscitation Council (UK) and at least two other members of the executive committee. Applications are also reviewed by an independent external reviewer.

Terms of Reference of the Research Subcommittee

To advise the executive committee of the Resuscitation Council UK on the appropriate distribution of funds made available by it for research and development purposes.

NIHR

The Resuscitation Council (UK) is recognised by the Department of Health National Institute of Health Research (NIHR) as a non-commercial partner. This allows Resuscitation Council (UK) small project and fellowship grants to be registered on the NIHR Portfolio. In England, studies included in the Portfolio have access to infrastructure support via the NIHR Comprehensive Clinical Research Network. This infrastructure support covers study promotion, set up, recruitment and follow up by Network staff.

Ethical approval

It is a fundamental principle that all research conducted on human subjects must have the approval of an appropriate Research Ethics Committee (REC) and be conducted in accordance with the latest revision of the Declaration of Helsinki.

Applicants are expected to abide by the local REC rules and regulations and should include a copy of the ethics approval or a statement confirming the status of the application. If ethics approval has not been sought the reasons why should be stated. Applicants may be required to obtain a letter from their local ethics committee confirming the project does not need ethics approval.

Purpose of the research and development grant

The maximum limit for individual grants is usually £20,000. They are intended to support research in the UK predominantly in the field of resuscitation. There is no minimum limit. Applicants should have a credible track record of conducting such research projects or be working under appropriate supervision in an institution with such capabilities.

The research project should normally be completed within one year. Only in exceptional circumstances, and at the discretion of the Research Subcommittee, may this period be extended.

Successful applicants will normally receive the grant in one payment at the start of the project.

Research Grants are primarily intended to fund:

1. Capital expenditure, including the purchase or hire of equipment and materials for use in the conduct of the research.
2. Equipment for storing and analysing data and helping with the administration of the project.
The amount allowed for computer hardware is capped at £500. In addition, the cost of basic software packages may also be considered.
3. Travel costs associated with the project.
A mileage allowance of 40 pence per mile and / or standard class public transport costs will be considered. If claiming travel costs a full breakdown must be included.
4. The provision of secretarial and administrative support.
It is not the primary intention of research grants to fund support staff salaries in the long-term, but it may be appropriate to contribute towards administrative staff salaries in a modest way.

It is not intended that research grants be used to purchase basic equipment that is usually provided in a service role. Similarly, funding for basic supplies should be available from other sources.

A research grant is not intended to provide funding for ongoing revenue costs associated with established projects. Grants cannot be awarded where a continuing need for income generation to fund the project would be placed on the Council.

It is expected that a grant recipient will:

1. Keep the Research Subcommittee updated on the progress of the project.
2. Submit the results of their research to a peer review journal.
3. Inform the Research Subcommittee of all publications arising out of the award of a research grant.
4. Acknowledge the financial help of the Resuscitation Council (UK) wherever and whenever publication is achieved or verbal presentation of the results is made.
5. Provide a short report for publication on the Council's website and / or presentation at the Council's scientific symposium (if requested), or at such other places as the research subcommittee may require.

Please note: If the applicant is asked to present their findings at other scientific meetings a separate application **prior to the meeting** should be made for associated expenses and may be met by the Resuscitation Council (UK). Expenses for overseas meetings cannot be met.

Equipment

- Requests to fund specialised equipment may be supported but evidence must be provided that the necessary expertise to use the equipment is available in the department undertaking the research. The running costs and costs of maintaining (and insuring) the equipment must be considered and funds should be available to cover this during the period of the grant.
- Funding applications for equipment should enclose two quotes from the supplier or manufacturer. If a particular make and model is preferred, the applicant must indicate the reason(s) why.
- At the end of the project, or after such interval as deemed appropriate by the Research Subcommittee, the Council reserves the right to determine the ultimate disposal of the equipment. Where it is retained by the department that was awarded the grant to purchase the equipment, the Council would expect that the equipment will continue to be used for research purposes. Where the equipment is redundant at the end of a project, yet still usable, the Council should be informed and will attempt to find a further use for it. It may be transferred to another department in the same institution for further research purposes with the permission of the Research Subcommittee.
- Should the holder of the grant change institution at any stage while the research project is in progress, the equipment should normally be placed at the site where the research project is in progress. The Research Subcommittee **must be informed** if the equipment is moved from one institution to another.

Submitting your application

The information required on the Resuscitation Council [application form](#) must be completed in all cases. Applications must be submitted electronically; in addition, a hardcopy of the page where signatures are required must be posted to the address below. Supporting documents should be sent in PDF format. Additional information may be required by the Research Subcommittee in order to consider the application and this should be supplied as requested.

Enquiries and applications should be submitted to the Chairman of the Research Subcommittee by emailing: research@resus.org.uk

Hardcopies of application form signature pages should be sent to:

Chairman of the Research Subcommittee
Resuscitation Council (UK)
5th Floor
Tavistock House North
Tavistock Square
London WC1H 9HR